

STATEMENT OF INTEREST
Reference #74-99kh

STATEMENT OF FACTS

By executing this document, the Bidder is expressing interest in performing Work for the Fauquier County Government and Public Schools Division. Each job is limited to a maximum of \$30,000.00. Procurement will comply with the Procurement Policy adopted by Fauquier County Board of Supervisors and School Board and with Procedures for Building Renovation Procurement established by the Procurement Division.

The following information is required. It will be reviewed and evaluated to qualify the Bidder to perform Work for Fauquier County Government and School Division.

- I. **CONTRACTOR'S LICENSE REQUIREMENT:** The Bidder certifies that it is properly licensed for providing the goods/services specified.

BIDDER _____

Person/Partnership/Corporation

LICENSE # _____ VALID UNTIL _____

SPECIALTY _____

- II. **INSURANCE:** The Bidder certifies that it will provide the insurance coverage's required in Attachment A. The Bidder shall submit with this completed Statement of Interest, a Certificate of Insurance documenting the insurance coverage's and limits required. Additionally, it will maintain these coverage's during the entire term of the contract. All insurance coverage's shall be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. Fauquier County Government and Public Schools reserves the right to require additional insurance coverage's and limits based on the nature of a particular project.

- III. **FINANCIAL ABILITY:**

In order to pre-qualify, the Bidder must have sufficient financial capability to handle up to three (3) \$30,000.00 project simultaneously. The Bidder's credit history will be check with the TRW Credit Bureau. If the Bidder is aware of any entries in the Credit Bureau's history that need explanation or clarification, please do so below.

- IV. **CONTRACTOR QUALIFICATION AND WORK REFERENCES:**

Provide at least three (3) references for whom the Bidder has provided similar service in the past two years, including the organization, complete mailing address, the contact person and the telephone and fax number.

ORGANIZATION	ADDRESS	CONTACT PERSON	TELEPHONE/FAX NUMBER

ORGANIZATION	ADDRESS	CONTACT PERSON	TELEPHONE/FAX NUMBER

V. DEBARMENT CLAUSE:

By submitting this Statement of Interest, the Bidder certifies that it is not currently debarred from submitting bids on Contracts by any Agency of the Commonwealth of Virginia or public body (government, school division, authority, etc.) nor are you an agent of any person or entity that is currently debarred from submitting bids on Contracts by any Agency of the Commonwealth of Virginia, public body (government, school division, authority, etc.).

VI. TRADE SECRETS OR PROPRIETARY INFORMATION:

Under Section 11-52(d) of the Code of Virginia, trade secrets or proprietary information submitted by a bidder, or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act; however the bidder or contractor must invoke the protection of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.

List in the space below any information submitted by the bidder in connection with this Statement of Interest that the Bidder considers a trade secret or proprietary and state the reason(s) why protection is necessary.

VII. CRIMINAL HISTORY: Under Section 11-46(5) of the Code of Virginia, pre-qualification may be denied if the Contractor or any officer, director, owner, project manager, procurement manager or chief financial official thereof has been convicted within the past ten years of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of the Virginia Governmental Frauds Act (Section 18.2-498.1 et seq. of the Code of Virginia) or the Virginia Bid Rigging statute (Section 59.1-68.6 et seq.) or any substantially similar law of the United States or another state. If the Bidder or any principal listed above has been convicted of such crimes within the last ten years, please provide information on the conviction, identify the person convicted, and provide any explanation below.

VIII. OTHER REQUIRED INFORMATION:

For Partnership (Names of General Partners):

For Corporation, list state of Incorporation:

For Limited Liability Company, List state of organization:

With my signature on this Statement of Interest I hereby certify that all the information provided above is true and accurate and that I am authorized to sign on behalf of the Bidder. I also understand and agree that I shall notify the Fauquier County Government and Public School's Procurement Division, at (540) 428-8714, immediately upon change in status of my company or any changes in the information provided in this Statement of Interest form.

Signature

Date

Name (print)

Title

Name of Person/Partnership/Corporation

Business Address:

Telephone

Fax

DIVISION OF RISK MANAGEMENT INSURANCE CHECKLIST

Items marked "X" are required to be provided if award is made to your firm.

<u>Required</u>	<u>Coverage Required</u>	<u>Limits</u> <u>(figures denotes minimum)</u>
<u>X</u>	1. Worker's Compensation and Employers' Liability; Admitted in Virginia Employers' Liability All States Endorsement USL & H Endorsement Voluntary Compensation Endorsement Best's Guide Rating-A-VIII or better, or its equivalent	1. Statutory Limits of the Commonwealth of VA Yes \$100,000/\$500,000/\$100,000 Statutory Statutory
<u>X</u>	2. Commercial General Liability General Aggregate Products/Completed Operations Personal and Advertising Injury Fire Legal Liability Best's Guide Rating-A-VIII or better, or its equivalent	2. \$1,000,000 Each Occurrence \$2,000,000 \$2,000,000 \$1,000,000 \$50,000 Per Occurrence
<u>X</u>	3. Automobile Liability Owned, Hired, Borrowed & Non-owned Motor Carrier Act End. Best's Guide Rating-A-VIII or better, or its equivalent	3. \$1,000,000 Combined Single Limit Bodily Injury and Property Damage Each Occurrence
<u> </u>	4. Prof. Errors and Omissions Best's Guide Rating-A-VIII or better, or its equivalent	4. \$1,000,000 Limit Each Occurrence
<u> </u>	5. Garage Liability	5. \$1,000,000 CSL Each Occurrence
<u> </u>	6. Garage Keeper's Legal Liability Best's Guide Rating-A-VIII or better, or its equivalent	6. a) Maximum Value of One Vehicle b) Maximum Value of All Vehicles Held by Contractor
<u> </u>	7. Umbrella Liability Best's Guide Rating-A-VIII or better, or its equivalent.	7. \$1,000,000
<u> </u>	8. Other Insurance:	
<u>X</u>	9. Fauquier County and/or Fauquier County School Board named as additional insured on Auto and General Liability Policies. (This coverage is primary to all other coverage the County and Schools may possess and must be shown on the certificate.)	
<u>X</u>	10. 30 day written cancellation notice required, 15 day cancellation notice required for non-payment to Fauquier County and/or Fauquier County School Board – Ref. Code of Virginia Section 38.2-231. Also, the words "endeavor to" and "failure to mail such notice" clause shall be removed from the cancellation notice.	
<u>X</u>	11. The Certificate must state Bid/RFP No. and Bid/RFP Title.	
<u>X</u>	12. Contractor shall submit Certificate of Insurance within five business days from notification of award.	

OFFEROR STATEMENT

We understand the Insurance Requirements of these specifications and will comply in full if awarded this contract.

FIRM

SIGNATURE

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